

# Enrolment Information







## WHY CHOOSE OLMC?

The frequently asked question about why you might choose OLMC for your daughter invariably leads to a confident assessment of our learning culture.

We have close to 1200 girls who come to learn each day. Being a single-sex school, they participate, influence, lead and learn in an environment where there is not only equal opportunity but every opportunity to pursue their passions and reach their potential.

Staff members contribute to a learning culture that aspires to excellence and continuous improvement. They are energetic, collegial, highly motivated educators who are passionate about learning, love teaching girls and are committed to their own professional growth. They have specialist knowledge in girls' education and draw on this expertise to provide safe, nurturing and stimulating learning environments.

Importantly, community life at OLMC is enriched by our Catholic faith and Mercy heritage. We draw on these traditions to help our girls find 'pockets of spirit' in themselves and their world. Our social action, community engagement and outreach programs are grounded in the College values of Justice, Compassion, Courage and Joy. We provide girls with many and varied ways of developing their consciousness and living graciously and generously.

At OLMC the crucial relationship between wellbeing and learning success is well established and the social and relational aspects of student growth remain at the forefront of our endeavours. We also value our role in enabling and nurturing friendships that endure well beyond students' time together at OLMC.

Our learning environments feature technology-rich spaces and purpose-built facilities for the Arts, Sport, the Performing Arts and Science. Our Centenary Building provides Year 7 girls with contemporary, colourful and engaging learning spaces and our Nalleijerring Centre is a wonderful facility for physical education, sport, wellbeing and lunchtime activities. The new Design, Art and Technology (DAT) Centre provides special purpose-built classrooms for Art, Media and Food Studies. There are also purpose-built classrooms for VET Allied Health and the VCAL program.

So much more could be said. There are other people who would respond differently to this question, focusing on additional strengths and drawing similar but distinctive conclusions. I therefore encourage you to keep asking the question and exploring the answers. Attendance at a College Tour is an important avenue for this. Please join us.

**Judith Weir**  
Principal





# OUR MISSION VISION & VALUES

# OUR HERITAGE

## OUR MISSION

Our Lady of Mercy College Heidelberg, founded in 1910, is a Catholic Secondary Girls' College and a Ministry of Mercy Education Ltd. The College's vision and work are inspired by the life and teachings of Jesus Christ and guided by the example of Mary and the charism of Catherine McAuley.

We are a community of learners where excellence is pursued in all we do and where relationships are nurtured to enable individual growth and a sense of belonging for all. We empower our girls to be women of joy, courage and compassion who retain an enduring commitment to God's vision of mercy and justice for all.

## OUR VISION FOR OLMC GIRLS

- They will be awakened to the life-giving traditions and spirituality of the Catholic faith
- They will recognise their own and others' innate dignity and humanity
- They will be independent, active and curious learners
- They will be encouraged, supported, challenged and heard
- They will engage in respectful and authentic discernment about the scripts of their lives.

## OUR VALUES

### Justice

We will:

- Extend hospitality to all
- Respect the dignity of each person
- Respect the sacredness of the earth and nature
- Act for justice in our school, local and global communities.

### Courage

We will:

- Embrace life, recognising our strengths, limitations and possibilities
- Promote perseverance and risk taking in learning
- Be a school community where all are encouraged to reflect and grow
- Live authentically, guided by the values taught by Jesus.

### Compassion

We will:

- Nurture generosity of heart and a spirit of kindness
- Understand others and respond to them in times of need
- Know the power of forgiveness and offer this to others.

### Joy

We will:

- Embrace moments of grace and beauty in our world
- Share and celebrate as a community
- Bring energy and enthusiasm to all that we do
- Awaken in students the awe and wonder that will lead to lifelong learning.

## HISTORY

In 1910, five sisters from the Convent of Mercy in Fitzroy came to Heidelberg, at the invitation of the local priest, to conduct the primary school and the proposed Catholic high school. They arrived on 24 January and immediately started work in the primary school. On 2 February 1910, the sisters held the first secondary classes for six students in a room at Roma, a private residence in Cape Street that was the first convent.

The first school building was completed in 1911 and was called the 'Superior School'. It operated with an enrolment of 14 students, including boys. Further buildings followed, with the convent building completed later in the year.

In 1927, the school's name was changed to Our Lady's College. Much later, in 1962, it was renamed Our Lady of Mercy College. The school grew slowly at first, but, in common with many secondary schools, began to expand after World War II. Further expansion occurred in the 1970s when the College took on its present form.

The College motto is Duce Maria (Mary as our leader). The image of Mary that leads us is the one of courage that she exhibited in her role as mother and disciple.

The Sisters of Mercy continue to maintain a presence at OLMC, particularly at College events and celebrations. Sisters who have taught at the College, have served as Principals and/or who are past pupils are faithful in their ongoing interest in and commitment to OLMC.

## A CATHOLIC COLLEGE IN THE MERCY TRADITION

OLMC's identity as a Catholic school in the Mercy tradition is evident through:

- The fostering of relationships based on Gospel values
- The College's core values of justice, compassion, courage and joy
- The sacramental life, prayer and liturgical celebrations of the College community

- Opportunities for students to connect and engage with initiatives and projects of the wider Catholic Church
- Social action, community engagement and outreach programs that have a special concern for disadvantaged members of our local and global communities and that provide students with many and varied ways of developing their social consciousness.

## GOVERNANCE

OLMC is governed by Mercy Education Limited (Mercy Education), the delegated authority which oversees the education ministry of the Institute of the Sisters of Mercy of Australia and Papua New Guinea (ISM PNG). Through its Board of Directors, Mercy Education oversees the operations of 12

Mercy-sponsored schools in Australia. The existence of Mercy Education gives strength, support and solidarity to each of the member schools.

The OLMC College Council provides advice to the Principal regarding the operations and strategic direction of the College.





## OUR LEARNING & TEACHING CHARTER

**We uphold the following principles for our students and teachers:**

### OUR STUDENTS

- Learn and grow in a community where Gospel values and the charisma of Catherine McAuley inspire commitment to social action and spiritual growth.
- Participate in a broad and diverse curriculum that enables them to develop their talents and experience success.
- Develop the learning dispositions needed for curiosity and for creative, reflective and critical thinking.
- Are active learners, taking responsibility for their own learning and contributing to the learning of others.
- Are supported and empowered to take risks in their learning and to experience the benefits of perseverance.
- Grow in their capacity for resilience and for dealing positively with life's challenges.
- Are motivated by our culture of high expectations.

### OUR TEACHERS

- Respect and uphold the innate dignity of each student
- Are highly attuned to the distinctive learning and wellbeing needs of our students
- Are restless and innovative in their pursuit of excellence in their own and others' learning
- Collaborate to plan and construct learning outcomes, assessments and activities that are responsive to students' individual needs and respectful of difference
- Make thinking visible through use of a range of contemporary approaches, learning tools, technologies and resources to foster students' understanding of how to learn
- Provide timely, specific feedback to guide students in their learning progress
- Create a culture of high expectations.





## STUDENT WELLBEING

### PASTORAL CARE STRUCTURES

Each student is assigned a Pastoral Group and Leader. In Years 7-9, students also have a Year Level Co-Ordinator who moves with the girls across the junior years.

In the Years 10-12, students are assigned to a vertical pastoral structure within a House led by a House Coordinator. The aim is to have the same Pastoral Leader with each group over the student's senior years. Pastoral Groups meet at the beginning of each day and usually comprise 25 students

Alongside their morning Pastoral Group meetings, one 75-minute lesson every fortnight is allocated to the pastoral program. This is delivered across all year levels and focuses on age-specific socio-cultural issues (lifestyle, health and relationships) that have a significant bearing on the wellbeing of girls and young women. Examples of programs include alcohol awareness and safety; building and sustaining personal motivation; cybersafety; positive self-image and healthy lifestyles; understanding risk and resilience; and safe partying.

### YEAR 7 TRANSITION

Special emphasis is placed on the transition process from primary to secondary school to ensure that a student's sense of belonging can be established early.

Our Transition Coordinator visits students in their Grade 6 year. There is an Orientation day in December before a student starts at OLMC and, at the beginning

of the year, the students have two Transition Activity Days.

The College also has a Peer Support Program where each Year 7 student is entrusted into the care of a Year 9 leader. They meet together fortnightly in the first semester to provide support in transition.

### STUDENT COUNSELLORS

OLMC has three qualified and experienced student counsellors. They understand the issues that arise for young women. The counsellors are available to discuss concerns with parents regarding their daughter.

They are also involved in a range of pastoral programs for students, including some relating to grief and to transitioning to Year 7.

### MEDICAL CENTRE

OLMC has two qualified nurses who share responsibility for the Medical Centre. They provide care for students with chronic illness and for those who are unwell during the school day.

The welfare of students with ongoing medical issues is managed in close collaboration with parents.

### FAITH AND MISSION

We believe that a student's spiritual journey and values are important in negotiating the emotional and social challenges that arise in the adolescent years and beyond. At OLMC, students are assisted to grow in relationship with God, develop a relevant and life-affirming spirituality, and recognise a purpose

in life and hope for their futures. Such aspirations are realised not just through Religious Education programs and prayer and liturgy experiences, but also in social justice programs and mission-focused immersion experiences.

### RELIGIOUS EDUCATION

Religious Education (RE) is a compulsory subject for Years 7-10 students, with the curriculum structured around five content strands – the Scriptures; the beliefs and practices of the Catholic tradition; Catholic social and moral teachings; justice issues; and other religions.

The curriculum is delivered in accordance with program guidelines issued by the Archdiocese of Melbourne.

Students in Year 11 and 12 continue to study Religious Education and have access to two VCE studies – Units 1 & 2 Religion and Society (incorporating Unit 2 on 'Ethics') and Units 3 & 4 Texts and Traditions. The curriculum is developed in accordance with guidelines of the Victorian Curriculum and Assessment Authority.

At all year levels, the RE curriculum endeavours to be intellectually and morally challenging, as well as supportive of students in relating questions and issues of faith to real-life situations and experiences.

### SOCIAL JUSTICE AND OUTREACH

Students have many and varied opportunities to learn about local and global justice issues and to deepen their understandings of social justice through involvement in local community-based outreach initiatives.

Social action and fundraising are practical expressions of our concern for local and global social justice issues. As a Mercy school, we give particular emphasis to Mercy in action and assign high priority to projects that are sponsored by the Sisters of Mercy here in Australia and overseas.

### FAITH AND MISSION IMMERSION EXPERIENCES

Immersion experiences are valuable educational experiences that give expression to the College's mission, vision and values. Over two years, a range of immersion

programs that involve either interstate or overseas travel are available to small groups of senior students.





# CURRICULUM

## YEARS 7-8

The broad curriculum at Years 7 and 8 allows for the acquisition of essential knowledge and skills. Students undertake subjects from all strands of the Victorian Curriculum, including two languages in

Year 7 (Japanese, Italian and French are offered) and one language in Year 8. The camps in Years 7 and 8 focus on providing girls with new challenges within a safe environment.

## YEARS 9-10

At Years 9-10, students develop skills for independent learning and they make choices in some of the subjects they study. The core curriculum includes Religious Education, English, Mathematics, Science, Humanities, Languages (French, Italian or Japanese) and Health and Physical Education. The optional studies include Graphic Design, Music, Drama, Dance, Visual Art, Food Studies, Textiles, Digital Technology and Media.

A unique component of the Year 9 curriculum is the **Horizon Program**, which provides multiple and extensive opportunities for students and the College to engage with the wider community through inquiry-based learning, weekly community engagement activities and 'trail' days. All Year 9 students are involved in this program for a full term, on a rotational basis.

## SENIOR YEARS

**VCE - Victorian Certificate of Education**  
OLMC offers a broad range of VCE units in the key learning areas. Students develop individual programs of study after a comprehensive selection process supported by staff and parents. Students will normally undertake 24 units over two years. Many students elect to complete a Unit 3/4 sequence in Year 11, with a variety of subjects available to them.

**VCAL - Victorian Certificate of Applied Learning**  
The VCAL program aims to develop vocational and interpersonal skills. It enables students to undertake studies in literacy, numeracy and personal development, alongside VET units. Students also undertake one day a week of work placement. Like the VCE, VCAL is a recognised qualification certified by the Victorian Curriculum & Assessment Authority.

**VET - Vocational Education and Training**  
Our College is a member of the Northern Melbourne VET cluster. This is a group of 30 secondary schools that share resources in the organisation and delivery of a wide range of VET certificates. Students experience VET 'taster' subjects in Year 10 and then they may undertake VET study with either their VCE or VCAL subjects. Some of the courses available are Textiles Production, Recreation, Hospitality, Beauty and Allied Health.

## LEARNING DIVERSITY

We are committed to ensuring that each and every student has the support she needs to achieve her full potential. Our Coordinators and the Learning Diversity Team provide direct support to some students, either on an individual basis or in small groups. Support is also offered to staff to plan programs and targeted teaching strategies for improved learning outcomes.

At OLMC we offer programs for all abilities.

- GRIN - Getting Ready in Numeracy
- MEXI - Maths Extension
- Rosetta - Literacy Intervention
- Scientists in Residence - Science Extension
- Homework Club for Years 7-9.

## CAREERS PROGRAM

OLMC has a Careers Coordinator who is available to work with individual students and their parents. Students' awareness about pathway and career options is supported through participation in career-related activities within the school curriculum, career conversations with industry experts and professionals, opportunities to visit tertiary and TAFE providers

and access to a dedicated OLMC Careers website. A well-resourced library of texts and digital resources is available and over the course of their schooling, students use a variety of activities, resources and psychometric tools to help them identify and navigate possible future options.

## LEARNING BEYOND THE CLASSROOM

Students have access to a vast range of learning experiences beyond the classroom that broaden their knowledge and understanding of self, others and our world. Some opportunities are part of the daily curriculum, some are included in our co-curricular or wellbeing programs, and some are part of the year level program. Other programs involve travel and immersion experiences both within Australia and overseas.

### Year Level Activities and Experiences

- Year 7 Camp - Part of our transition program
- Year 8 Camp - An outdoor experience
- Year 9 Horizon Camp - Part of the academic program each term
- Year 10 (Optional) - Work Experience Program, Careers Future Focus Program
- Year 11 - Future Focused/Wellbeing Program
- Year 12 - A two-night Retreat experience

## TOURS AND IMMERSION EXPERIENCES

These experiences focus on important themes such as cultural and linguistic diversity, interdependence, human rights, poverty and wealth and global citizenship. The programs are taken up by smaller groups of students and include:

- Culture and Language Tours
- Faith and Social Justice Immersions
- Leadership Development with a mission orientation.





# CO-CURRICULAR PROGRAMS

## HOUSE ACTIVITIES

Each student is allocated to a House when they enrol at OLMC. Our Houses are Carmel, Loreto, McAuley and Mercy. Numerous activities and competitions are held during the school year to foster and encourage

teamwork and develop a sense of camaraderie. These activities include Swimming and Athletics Carnivals, an Arts Festival, Debating Competitions and Fundraising Campaigns.

## STUDENT LEADERSHIP

Our provision includes:

- A program through which senior students are elected to a range of whole-school or specialist roles, e.g. School Captains, House Captains, Arts Captains
- A Student Representative Council, with two students per year level serving in the role for 12 months

- A Peer Support program for Year 9 students who, if appointed, lead small groups of Year 7 students in their transition to OLMC
- Class Captains Years 7-9. These roles are for six months, thus enabling a number of students to have this experience each year.

There are also roles for students in leading sports teams or voluntary activities such as Book Club, Chess Club and Dance Club.

## DEBATING AND PUBLIC SPEAKING

Students have the opportunity to compete in the Debating Association of Victoria (DAV) and House debating competitions. Students also compete in

Legacy Public Speaking Competitions and the Frayne Speech Festival.

## PERFORMING ARTS

There are opportunities for students to perform in small concerts, at assemblies and through lunchtime clubs. Each year OLMC and Marcellin College, Bulleen,

combine resources and stage a senior and junior production – in most instances musical theatre. These productions are a highlight of the school calendar.

## MUSIC

The music program at OLMC is extensive. Instrumental tuition is available for Clarinet, Flute, Oboe, Trombone, Saxophone, Trumpet, French Horn, Euphonium, Tuba, Violin, Cello, Percussion, Piano, Keyboard, Guitar (electric, acoustic, bass). Voice tuition is also available. Students can have group or individual lessons. Private music and singing lessons attract additional charges

and are billed separately. Students play in numerous bands, ensembles and three choirs. There are regular opportunities for these groups to perform, including the annual Performing Arts Celebration Concert and the Mid Year Music Concert. There is also an annual music camp for interested students of all year levels.

## SPORT

OLMC's sporting program is closely affiliated with Girls Sport Victoria (GSV), an organisation that provides participating schools and students with endless opportunities to compete in up to 30 sports throughout the year. GSV also allows girls the opportunity to compete at an elite level whilst

promoting a healthy balance between study and co-curricular activities.

Sporting opportunities are offered for all OLMC students, from athletics and swimming carnivals to sports activities at lunchtime.

## CLUBS AND LUNCHTIME ACTIVITIES

The Nalleijerring Centre plays host to a wide range of programmed non-competitive lunchtime activities designed to engage students in physical activity. Examples include dance sessions, mat ball games, totem tennis, badminton and other activities as students request them.

In the Learning Commons and other areas across the College, students enjoy club memberships in areas of shared interest, such as Chess, Photography, Robotics, Dance, the Feminist Collective, Anime and Manga.

SPORT (GSV)	MUSIC & PERFORMING ARTS	NALLEIJERRING LUNCHTIME ACTIVITIES	FAITH & MISSION ACTIVITIES	PUBLIC SPEAKING & DEBATING	CLUBS & COMPETITIONS
<ul style="list-style-type: none"><li>■ Aerobics</li><li>■ Athletics</li><li>■ AFL</li><li>■ AFL Umpiring</li><li>■ Cricket</li><li>■ Cross Country</li><li>■ Badminton</li><li>■ Basketball</li><li>■ Diving</li><li>■ Gymnastics</li><li>■ Hockey</li><li>■ Netball</li><li>■ Soccer</li><li>■ Softball</li><li>■ Swimming</li><li>■ Tennis</li><li>■ Triathlon</li><li>■ Volleyball</li></ul>	<ul style="list-style-type: none"><li>■ Brass Ensemble</li><li>■ Cantors</li><li>■ Choir</li><li>■ Funk Ensembles</li><li>■ Junior Jazz Ensembles</li><li>■ Middle School Band</li><li>■ Senior Choir</li><li>■ String Ensemble</li><li>■ Symphonic Band</li><li>■ Training Band</li><li>■ Year 12 Band</li><li>■ Wind Ensembles</li></ul>	<ul style="list-style-type: none"><li>■ AFL Longest Kick</li><li>■ Badminton</li><li>■ Boxing</li><li>■ Free play</li><li>■ Hula Hooping</li><li>■ Just Dance</li><li>■ Skipping</li><li>■ Spin class</li><li>■ Sport Clinics</li><li>■ Yoga</li><li>■ Zumba</li><li>■ Year level games (matt ball, netball, dodgeball)</li></ul>	<ul style="list-style-type: none"><li>■ Bell Bardia Cooking Club</li><li>■ Bell Bardia Community Service</li><li>■ Camp Heidi</li><li>■ Detention Centre Visits</li><li>■ Fire Carriers</li><li>■ Involvement in Masses and Liturgies</li><li>■ Prayer Group</li><li>■ Seeds of Justice</li><li>■ Social Justice Groups</li></ul>	<ul style="list-style-type: none"><li>■ DAV Junior &amp; Senior Public Speaking</li><li>■ Frayne Speech Festival</li><li>■ House Debating</li><li>■ Legacy Speaking Competitions</li><li>■ Lions Club Youth of the Year</li><li>■ United Nations Model Conference</li><li>■ VCAA Plain English Speaking</li></ul>	<ul style="list-style-type: none"><li>■ Chess Club</li><li>■ Photography Club</li><li>■ Robotics Club</li><li>■ Book Club</li><li>■ Dance Club</li><li>■ The Feminist Collective</li><li>■ Science Talent Search</li><li>■ Makerspace</li><li>■ Maths Olympiad</li></ul>





# OUR COMMUNITY

## TEACHERS

OLMC is the employer of choice for over 120 teachers. Our teachers are highly professional educators who:

- Have the energy for creative and continuous education reform
- Are passionate about learning
- Love teaching girls and are highly attuned to the distinctive learning and wellbeing needs of girls
- Are confident and adept in challenging and inspiring students
- Convey a passion for social responsibility which builds on our Mercy heritage
- Value their colleagues and uphold high expectations of each other
- Are committed to their own professional learning and growth.

## ASSOCIATIONS

The Parents' Association (PA) hosts a number of events annually, providing parents with opportunities to get to know one another. A key focus of their work is to raise funds for various College initiatives and facilities.

The Past Pupils' Association (PPA) holds a database of over 2600 past pupils' names and contact details.

Twice a year, those registered receive a newsletter, Out of the Blue, and a copy of CapeStreet.

Each year, the PPA organises two main events for past pupils of all year levels. A Facebook page, jointly hosted by the College and Association, also assists members to stay in contact with one another.

## PARENTS

The education of OLMC students is a partnership with their parents. Every effort is made to make contact with parents as easy as possible and to ensure that information is readily available.

Parent partnerships and communications are enhanced by:

- Parent access to our internal site, PAM, particularly for information about your daughter's attendance and assessment tasks and outcomes
- Having your daughter's Pastoral Leader as the first point of contact
- Information nights on varied matters, e.g. Subject Selection
- The fortnightly newsletter
- The bi-annual magazine, CapeStreet
- Progress interviews twice a year
- Email contact with parents/teachers
- The Annual Report to the School Community
- Having celebrations to which parents are invited, e.g. Mothers' Day and Fathers' Day liturgies and breakfasts, Awards ceremonies, performances.
- The social and fundraising events hosted by the Parents' Association.



## RESPECTFUL RELATIONSHIPS

OLMC is committed to nurturing an environment that is respectful, safe, supportive and empowering for all its members. Amongst students, staff and parents we strive to promote:

- A respect for the innate dignity and worth of every person
- A culture of inclusion which welcomes diversity and difference in others
- Open, positive and courteous communications
- Support for the College's Catholic and Mercy ethos, traditions and values
- The development of right relationships, self-respect and personal responsibility
- Clear, consistent and explicit behavioural and learning expectations
- Constructive corrective behaviours that are managed through restorative practices.

In promoting and upholding this culture, we expect that PARENTS will:

- Understand the importance of positive parent/teacher/student relationships and strive to build these relationships
- Keep the College informed and updated on matters pertinent to their daughter's learning, behaviour and overall wellbeing
- Treat staff, students and other parents with respect and courtesy
- Uphold the College's policies for maintaining orderly learning environments and respectful relationships
- Uphold the College's policy and procedures for raising and resolving a grievance/complaint
- Uphold the terms and conditions of enrolment as signatories on the College enrolment form.

Our culture of respectful relationships is supported by the following POLICIES:

- Student Behaviour Management
- Student Responsible Use of Digital Technologies, Devices and Social Media
- Mercy Education Parent Code of Conduct
- Respectful Relationships: Anti Bullying
- Responsible Behaviours: Drug and Alcohol Use
- Child Safety
- Safeguarding Children and Young People Code of Conduct
- Mercy Education and OLMC Code of Conduct for Employees and Volunteers
- Complaints Resolution





## OUR FACILITIES

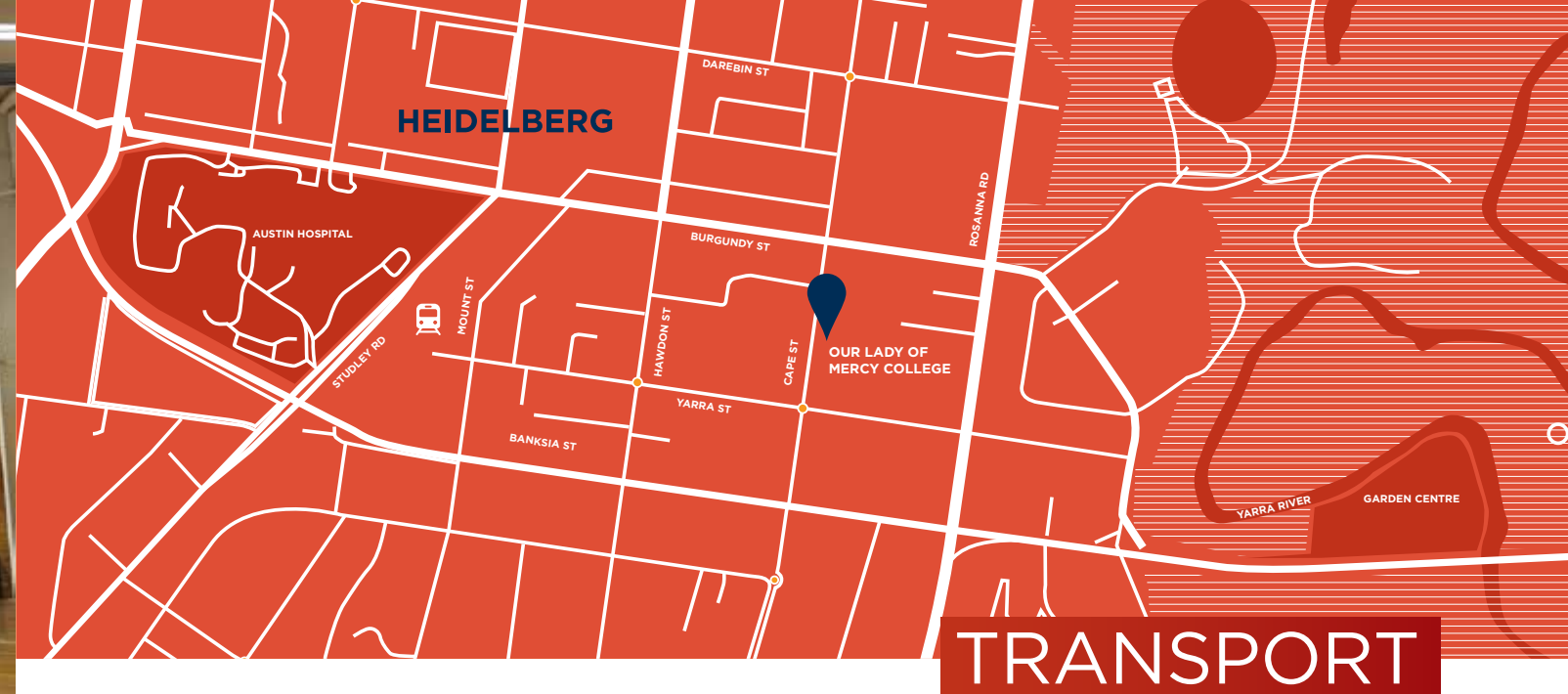


### OUR FACILITIES

The College is constantly upgrading its facilities to meet the demands of contemporary learning. We have purpose-built facilities for sport and the performing arts, state of the art science laboratories, a Centenary Building that provides a wonderful introduction to OLMC for Year 7 girls and our new Design, Art and Technology (DAT Centre). The leafy outdoor areas and tranquil gardens are also prominent features of the learning environment.

The Nalleijerring Centre supports and strengthens our highly regarded Health, Physical Education and Sports programs, as well as our Dance & Drama programs. The Centre hosts a variety of events, with an overall seating capacity for 1300 people – the entire school community!

The new DAT centre provides special purpose-built classrooms for Art, Media and Food Studies.



## TRANSPORT

### TRAIN TRAVEL

Heidelberg Station (end of Yarra Street)  
A 5-minute walk to OLMC.

### BUS TRAVEL

<https://www.ptv.vic.gov.au>

### SMARTBUS ROUTES

Doncaster students travelling from **The Pines** in the morning can use **SmartBus 905**, get off at the corner of Thompsons and Manningham roads in Bulleen, and catch **SmartBus 903** to Heidelberg and OLMC.

In the afternoon, students can catch the bus operated by **Transdev** for OLMC students only. Transdev does not operate an equivalent morning service for this route. Normal myki fares apply to these buses. There are two buses:

- **Bus 1** departs OLMC at 3.35pm from Yarra Street and operates via route No. 9035 to Doncaster Shoppingtown, arriving there at approximately 3.55pm. This bus stops as required at all Transdev bus stops.

- **Bus 2** departs OLMC at 3.35pm from Yarra Street and operates via route No 9036 to The Pines Shopping Centre, arriving there at approximately 4.05pm. This bus stops as required at all Ventura/ National bus stops.

Other SmartBus routes include:

**Route 906, City to Warrandyte**  
via The Pines Shopping Centre

**Route 907, City to Mitcham**  
via Doncaster Road

**Route 908, City to The Pines**  
via Doncaster Park & Ride

**Route 903, Altona to Mordialloc**  
via Coburg, Preston, Northland, Bulleen,  
Doncaster & Box Hill

### PUBLIC BUS ROUTES

**Route 513, Eltham to Glenroy**  
via Lower Plenty, Greensborough,  
Preston & Coburg

**Route 546, Heidelberg to Melbourne University**  
via East Ivanhoe & Clifton Hill

**Route 549, Heidelberg Station to**  
**Latrobe University**

### PRIVATE BUS ROUTES

Dyson Bus Services operate private buses for OLMC students only. There are currently three bus routes for Mill Park, Epping & South Morang students. All enquiries regarding routes, cost & seat availability should be directed to Amanda Rottura at Dyson. Route maps and information are also available on Dyson Bus Services website.

Email: [arottura@dysongroup.com.au](mailto:arottura@dysongroup.com.au)

Phone: 9463 3999





# ENROLMENT PROCESS

## SCHOOL TOURS

Tours are conducted throughout the school year. Prospective parents and students can view the College either in a Twilight Tour or as it functions on a normal school day. The tour groups comprise

approximately 20 people and the duration is 1.5 hours. Each tour includes a welcome and presentation by the Principal or a member of senior staff. The presentation concludes with a Q & A session for participants.

## YEAR 7 ORDER OF PREFERENCE FOR ENROLMENT

OLMC makes every effort to apply consistent and transparent criteria for accepting students into Year 7. The order of selection criteria is:

1. Applicants who have or have had sisters attend the College
2. Catholic applicants who have had a mother attend the College and who currently attend a Catholic primary school
3. Catholic applicants who are residents of a designated Priority Parish and attend a Catholic primary school in one of those parishes (see page 19)
4. Catholic applicants who are residents of a designated Priority Parish and have **not** attended a Catholic school
5. Catholic applicants from other parishes
6. Other Christian applicants
7. All other applicants.

**NOTE: For the purpose of enrolment, a baptism certificate must be provided by Catholic and Orthodox applicants.**

**Criteria 2 & 3 include applicants who are Eastern Orthodox Christians.**

**Enrolment decisions are made by the Principal. The College reserves the right to exercise discretion in these decisions and to respond to pastoral needs.**

PARISH	PRIMARY SCHOOL
<b>Alphington/Thornbury East</b>	St Anthony's and Holy Spirit
<b>Bulleen</b>	St Clement of Rome
<b>Bundoora</b>	St Damian's
<b>Doncaster</b>	St Gregory's
<b>Donvale</b>	Our Lady of the Pines
<b>Greensborough North</b>	St Thomas's
<b>Greensborough</b>	St Mary's
<b>Heidelberg</b>	St John's
<b>Heidelberg West</b>	St Pius X
<b>Ivanhoe</b>	Mary Immaculate and St Bernadette's
<b>Kingsbury</b>	Our Lady of the Way
<b>Macleod/Rosanna</b>	St Martin of Tours
<b>Mill Park / South Morang</b>	St Francis of Assisi
<b>Montmorency/North Eltham</b>	St Francis Xavier and Holy Trinity
<b>Templestowe</b>	St Kevin's and St Charles Borromeo

## YEARS 8 TO 12 APPLICANTS

Applications for enrolment at these year levels are usually taken in the year prior to enrolment. Offers of places are then made during Term 4 of that year.

Preference will be given to Catholic students who provide a satisfactory report on their academic standard and conduct from their previous school.

## ENROLMENT APPLICATION FORM

When an application for enrolment is submitted, a non-refundable Application Fee of \$80 is payable. Receipt of the application will be acknowledged,

and the student's name added to the enrolment waiting list for the year and level nominated. An application does not guarantee the offer of a place at OLMC.

## INTERVIEW

At the time of the closing date for applications, applicants are invited to attend a family interview. Interviews for Year 7 applicants are conducted by senior teachers and provide families with an opportunity to gain a greater understanding of OLMC and the enrolment process. Applicants are requested to bring their most recent school report (Semester 1, Grade 5).

Years 8-12 students and their parents also attend an interview. It is requested that the student's two most recent school reports are sent to OLMC prior to the interview. During the enrolment process, OLMC may request information from the student's current school to assist in the transition program and in the longer term provision of an appropriate learning program.

## OFFER

A formal letter of offer (or non-offer) is sent after interview, along with a request for payment of the non-refundable Enrolment Confirmation Fee of \$750.



## FURTHER INFORMATION

We invite you to visit our website for more information about OLMC.

**[www.olmc.vic.edu.au](http://www.olmc.vic.edu.au)**

Our College Registrar is available to answer your queries and assist with enrolment matters.

**Merri O'Halloran**

Registrar

**T** (03) 9459 2511 | **F** (03) 9459 0579

**E** [mohalloran@olmc.vic.edu.au](mailto:mohalloran@olmc.vic.edu.au)

**W** [www.olmc.vic.edu.au](http://www.olmc.vic.edu.au)

A Ministry of Mercy Education Ltd ABN 69 154 531 870